



**TROY CITY COUNCIL  
COMMITTEE MEETING  
COUNCIL CHAMBERS, CITY HALL  
100 S. Market Street, Troy, Ohio**

**REVISED 3-27-2023 TO ADD AN ITEM TO THE LAW & ORDINANCE COMMITTEE**

**MONDAY, MARCH 27, 2023; 6:00 P.M.**

**Buildings & Utilities Committee**

**(Marshall [Chm.], Twiss, Whidden)**

1. Provide a recommendation to Council regarding authorizing the Director of Public Service and Safety to advertise for bids and enter into a contract for miscellaneous water parts for calendar year 2023 – 2025 at a cost not to exceed \$138,000 for each calendar year.
2. Provide a recommendation to Council regarding the Maple Street and Peters Road Waterline Improvement Project:
  - Authorizing the Director of Public Service and Safety to enter into a Professional Services Agreement with the firm of Access Engineering LLC for the design of the Maple Street and Peters Road Improvement Project, at a total cost not to exceed \$69,000 for the design services.
  - Authorizing the Director of Public Service and Safety to advertise for bids and enter into a contract for the Maple Street and Peters Road Waterline Improvement Project at a cost not to exceed \$650,000.

**Law & Ordinance Committee**

**(Snee [Chm.], Phillips, Severt)**

1. Provide a recommendation to Council regarding authorizing the Director of Public Service and Safety to execute a sole-source government agency agreement with Flock Group, Inc. for a twenty-four month period to obtain an automatic license plate reading camera (ALPR) system at a cost not to exceed \$57,150.
2. Provide a recommendation to Council regarding authorizing the Director of Public Service and Safety to execute a sole-source agreement with Motorola Solutions, Inc. for additional storage needed for the recordings of the Troy Police Department Watchguard body camera systems at a cost not to exceed \$71,790. Cost is 100% covered by a grant. So that the purchase can be accomplished to meet the deadline for spending the grant dollars, consideration of emergency legislation is requested.

**Streets & Sidewalks Committee**

**(Phillips [Chm.], Pierce, Snee)**

1. Provide a recommendation to Council regarding the West Main Street Improvement Project to authorize the Director of Law and the Director of Public Service and Safety to file necessary paperwork for the appropriation of the following parcels:
  - 0.030 acres for a temporary easement of the 0.17 acre Parcel D08-035430, in the name of Erin Elizabeth Keener, 1567 W. Main Street,
  - 0.018 acres for a utility easement of the 0.30 acre Parcel D08-035400, in the name of Ruby Burton, 1533 W. Main Street, and
  - 0.012 acres for a utility easement and 0.057 acres for a temporary easement of the 0.968 acre Parcel D08-091600, in the name of WMAM Holdings, LLC, 1211 W. Main StreetBased on the need to proceed with the appropriations process immediately to meet the timeline to receive funding, consideration of emergency legislation is requested

Other Committees/Items may be added.

~~3-24-2023~~ Rev 3-27-2023

cc: Mayor  
Mr. Titterington  
Mr. Kerber  
Mr. Frigge, Departments, Media

## **BUILDINGS & UTILITIES COMMITTEE**

**MEMORANDUM**

TO: Mr. Lutz, President of Council

FROM: Patrick E. J. Titterington, Director of Public Service and Safety 

DATE: March 23, 2023

SUBJECT: **BIDDING AUTHORIZATION – MISCELLANEOUS WATER PARTS 2023 - 2025**

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**RECOMMENDATION:**

That the Director of Public Service and Safety is authorized to advertise for bids and enter into a contract for the miscellaneous water parts for calendar years 2023 – 2025 at a total cost not to exceed \$138,000 for each calendar year.

**BACKGROUND:**

Historically Troy has split the purchase of water meter parts and fittings up into two different categories, materials for new services and materials for repairs and replacements of existing services and makes purchases throughout the year based on quotes for respective items when needed. With the recent inflationary increases and supply chain issues, staff has looked into consolidating all related purchases into a single bulk bid, including annual estimates for growth as well as replacements. Contracting with a single vendor may result in overall lower costs. Bidding a multi-year contract will hopefully lock in unit pricing. If quantities increase in the subsequent contract years, increased authorizing would be requested.

**REQUESTED ACTION:**

It would be appreciated if you would assign to a Committee of Council authorizing the Director of Public Service and Safety to advertise for bids and enter into a contract for miscellaneous water parts for calendar year 2023 – 2025 at a cost not to exceed \$138,000 for each calendar year.



**MEMORANDUM**

TO: Mr. Lutz, President of Council

FROM: Patrick E. J. Titterington, Director of Public Service and Safety

DATE: March 23, 2023

SUBJECT: MAPLE STREET AND PETERS ROAD WATERLINE IMPROVEMENT PROJECT – AGREEMENT TO FINALIZE DESIGN AND BIDDING AUTHORIZATION FOR PROJECT

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**RECOMMENDATION:**

That Council considers the following related to the Maple Street and Peters Road Waterline Improvement Project:

1. Authorize the Director of Public Service and Safety to execute an amended Professional Services Agreement with Access Engineering LLC for the project design.
2. Authorize the Director of Public Service and Safety to advertise for bids and enter into a contract for the Maple Street and Peters Road Waterline Improvement Project at a total cost not to exceed \$650,000.

**BACKGROUND:**

Troy has experienced a high number of water main breaks on the 4" water main on Maple Street as well as on the 6" water main in Peters Road between Maple Street and Timber Lane. Both of these lines are undersized based on current Troy standards.

In July of 2022, the City issued a purchase order and entered into a design agreement in the amount of \$44,700 with Access Engineering LLC for the design of the Maple Street Waterline Replacement Project. As the design progressed, it was recognized that Miami County and the City have parallel waterlines on Peters Road, and the condition of the City's 6" line on Peters Road is such that it also needs to be replaced. All of the customers in this area are Troy's. Good engineering practice would be having a single waterline with the City's 6" waterline on Peters Road being abandoned and the City taking over the County's 16" waterline in this area. This would require the City's master meter pit to be moved, and the existing water services to be transferred from the City's abandoned 6" line to the County's 16" waterline. This is all agreeable to the County.

The design changes will increase the scope of the design agreement and the design cost to a total amount not to exceed \$69,000. As that exceeds the purchase order threshold, the design agreement will need to be authorized by Council in the new total amount. The increase in the design cost can be handled within the Water Fund appropriation.

The initial project was budgeted in the amount of \$370,000 in the 2023 Water Distribution Budget (Fund 710.663). Because the project scope is being considerably expanded and with the general cost increases, in both material and labor, that have occurred since the budget process, the estimated project cost is \$650,000. To offset the cost increase for this project construction, the scope of 2023 Valve Replacement Project can be reduced.

**REQUESTED ACTION:**

So that the Maple Street and Peters Road Waterline Improvement Project can proceed, it would be appreciated if you would assign the following to a Committee of Council:

1. Authorize the Director of Public Service and Safety to enter into a Professional Services Agreement with the firm of Access Engineering LLC for the design of the Maple Street and Peters Road Improvement Project, at a total cost not to exceed \$69,000 for the design services.
2. Authorize the Director of Public Service and Safety to advertise for bids and enter into a contract for the Maple Street and Peters Road Waterline Improvement Project at a cost not to exceed \$650,000.



# **LAW & ORDINANCE COMMITTEE**

**MEMORANDUM**

TO: Mr. Lutz, President of Council  
FROM: Patrick E. J. Titterington, Director of Public Service and Safety  
DATE: March 24, 2023  
SUBJECT: **AUTHORIZATION TO EXECUTE A GOVERNMENT AGENCY AGREEMENT TO OBTAIN  
LICENSE PLATE READING CAMERAS AND TECHNOLOGY**

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**RECOMMENDATION:**

That Council authorizes the Director of Public Service and Safety to execute a sole-source government agency agreement with Flock Group, Inc. for a twenty-four month period to obtain an automatic license plate reading camera (ALPR) system and the technology to record other unique features and the sharing of information with other law enforcement agencies at a cost not to exceed \$57,150.

**BACKGROUND:**

Flock Group, Inc. is a leading provider of ALPRs, with that system being used by nearly all of the surrounding law enforcement agencies including the Miami County Sheriff's Office. Flock Cameras are stationary solar-powered ALPRs. In addition to recording the license plate number, software allows vehicles to be classified by vehicle type, color, or other unique alterations such as decals. This allows law enforcement agencies to quickly identify more suspects' vehicles in order to solve more crimes, in less time. Flock Cameras have specific safeguards to protect individual's privacy. In addition, State law states that officers may only check a registration for law enforcement purposes. With the assistance of the Engineering Office, the Police Department has identified locations for the cameras.

While there are other companies that sell basic ALPRs, none have the technology to identify the unique features and provide the information sharing with those using the same system. Also, the use of this provider will enhance/allow the integration of information with other law enforcement agencies within Miami County, something that other providers cannot provide. Because of this, this company has been identified as a sole-source vendor to meet the requirements of the ORC and permit the City to enter into a contract without direct bidding. Nearby agencies using this system/technology or planning to install it include Miami County Sheriff, Tipp City, West Milton, and the Miami County Park District. The following have been using the system since last year: Montgomery County Sheriff, Vandalia, Butler Township, Dayton, Englewood, Centerville, Huber Heights and Kettering.

Staff is requesting consideration of emergency legislation so that the ordering of the system and installation can proceed without delay.

**REQUESTED ACTION:**

It would be appreciated if you would assign to a Committee of Council consideration of authorizing the Director of Public Service and Safety to execute a sole-source government agency agreement with Flock Group, Inc. for a twenty-four month period to obtain an automatic license plate reading camera (ALPR) system at a cost not to exceed \$57,150. Consideration of emergency legislation is requested so that the contract can be executed as soon as possible.



**MEMORANDUM**

TO: Mr. Lutz, President of Council

FROM: Patrick E. J. Titterington, Director of Public Service and Safety 

DATE: March 27, 2023

SUBJECT: **AUTHORIZATION FOR PURCHASE OF EXECUTE A GOVERNMENT AGENCY AGREEMENT TO OBTAIN DIGITAL STORAGE FOR BODY CAM RECORDINGS**

**RECOMMENDATION:**

That Council authorizes the Director of Public Service and Safety to authorize a sole source purchase for storage related to the Troy Police Department body camera system at a cost of up to \$71,790.

**BACKGROUND:**

In 2022, the City purchased a Watchguard body camera system for the Troy Police Department. Such company is solely owned by Motorola Solutions, Inc. and the company is the sole provider and manufacturer of Watchguard equipment. The initial body camera system included a server for the storage of the recorded data that must be kept and maintained for an extended period of time. Recognizing that additional storage would be needed in the near future, the Police Department submitted a grant to the State of Ohio Office of Criminal Justice Services for both additional cameras and storage. Only the grant for the storage was approved, in an amount up to \$71,790 (which will fully cover the equipment cost), with the funds required to be spent prior to June 30, 2023.

As the storage must be compatible with the body camera system, it has been determined that sufficient information has been provided that the purchase of the equipment from Motorola Solutions, Inc. meets the requirements of the ORC for a sole source purchase and that a contract can be authorized without direct bidding. As the purchase will exceed the purchase order threshold, authorization must be provided by Council.

**REQUESTED ACTION:**

It would be appreciated if you would assign to a Committee of Council consideration of authorizing the Director of Public Service and Safety to execute a contract with Motorola Solutions, Inc. as a sole source vendor for the additional storage needed for the Troy Police Department Watchguard body camera systems at a cost not to exceed \$71,790. So that the purchase can be accomplished to meet the deadline for spending the grant dollars, consideration of emergency legislation is requested.



## **STREETS & SIDEWALKS COMMITTEE**

## MEMORANDUM

To: Mr. Lutz, President of Council

From: Patrick E. J. Titterington, Director of Public Service and Safety 

Date: March 24, 2023

Subject: **APPROPRIATION OF PROPERTIES, WEST MAIN STREET CORRIDOR IMPROVEMENTS PROJECT  
PHASE 2 (PID 110253)**

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**RECOMMENDATION:**

That Council authorizes the Director of Law and the Director of Public Service and Safety to file necessary paperwork for the appropriation of the following parcels:

- 0.030 acres for a temporary easement of the 0.17 acre Parcel D08-035430, in the name of Erin Elizabeth Keener, 1567 W. Main Street,
- 0.018 acres for a utility easement of the 0.30 acre Parcel D08-035400, in the name of Ruby Burton, 1533 W. Main Street, and
- 0.012 acres for a utility easement and 0.057 acres for a temporary easement of the 0.968 acre Parcel D08-091600, in the name of WMAM Holdings, LLC, 1211 W. Main Street

**BACKGROUND:**

Federal funds are being received for the transportation improvements along West Main Street from Ridge Avenue to Interstate 75 with Council grant applications authorized by Resolution No. R-47-2018. At Council's May 16, 2022 meeting, Council authorized acceptance of easements of properties along the corridor that are required for the West Main Street Improvements Project. The Phase 2 portion of the project involves obtaining easements from over 60 property owners, and to assist with utility companies' relocations of their infrastructure, with 15 of these parcels identified as priority parcels. Utility priority parcel easements have reached an agreement and are being finalized for 12 parcels.

In order to complete the proposed utility and street improvements along West Main Street with federal funds, an easement from of Erin Elizabeth Keener (Parcel 8-T), Ruby Burton (Parcel 11-T), and WMAM Holdings, LLC (Parcel No. 65 – U & T) needs to be obtained. Since March 2022, the aforementioned property owners have been sent certified mail a notice of intent and good faith offer. Since then, several additional contact attempts have occurred with representatives from the parcels. City staff and consultants continue to reach out to the property owners to negotiate the requested easements.

To proceed with the project, the next step is authorizing the Director of Law and Director of Public Service and Safety to commence the required proper public notification process and file appropriation of the parcels with the courts in order to meet the project's utility timeline of right-of-way acquisition and certification and for the project to be bid in the Fall of 2023. Based on the need to proceed with the appropriation process immediately to meet the timeline for utility companies' infrastructure relocation in order to allow the construction to proceed on time, consideration of emergency legislation is requested. Should an agreement with any of the owners of the above listed properties be reached prior to Council considering legislation, the appropriations request for the property will be rescinded.

**REQUESTED ACTION:**

It would be appreciated if you would assign to a Committee of Council authorizing the Director of Law and the Director of Public Service and Safety to file necessary paperwork for the appropriation of the following parcels:

- 0.030 acres for a temporary easement of the 0.17 acre Parcel D08-035430, in the name of Erin Elizabeth Keener,
- 0.018 acres for a utility easement of the 0.30 acre Parcel D08-035400, in the name of Ruby Burton, and
- 0.012 acres for a utility easement and 0.057 acres for a temporary easement of the 0.968 acre Parcel D08-091600, in the name of WMAM Holdings, LLC.

Based on the need to proceed with the appropriations process immediately to meet the timeline to receive funding, consideration of emergency legislation is requested.

